

ENC 1101 – College Writing
Fall 2008 – 3 credit hours

Instructor: Serafin Roldan, Ph.D.
Office: MWF 9:30 am – 11:00 am (in Library West 2nd Floor)
Sections: ENC 1101, Section 1675 MWF 5 MAT 0102 11:45 am – 12:35 pm
ENC 1101, Section 1035 MWF 6 CBD 0312 12:50 pm – 1:40 pm
ENC 1101, Section 1660 MWF 9 CBD 0312 4:05 pm – 4:55 pm

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Course Description

This course is an introduction to college composition and the first of two writing courses at UF, fulfilling part of the general undergraduate requirements. The following course in the sequence is ENC 1102. ENC 1101 focuses on developing skills in critical thinking, textual analysis, sound reasoning, and effective argument (both written and spoken), but most importantly, it will endeavor to introduce students to “writing across the curriculum.” Each of the rhetorical modes of 1) description/narration, 2) process, 3) exemplification/illustration, 4) classification/division, 5) comparison/contrast, 6) definition and 7) cause and effect will be studied and incorporated into argumentative and persuasive writing. In other words, the course will cover a variety of argumentative forms and a variety of contents.

Course Objectives/Outcomes

- Students will be competent in reading different kinds of non-literary texts and essays.
- Students will be exposed to the major rhetorical modes mentioned above.
- Students will be able to write essays free of major errors of standard written English
- Students will be able to use supporting details in an essay.
- Students will be competent in structuring essays.
- Students will be able to incorporate information from various sources with an analytical and argumentative purpose.
- Students will learn the rhetoric of persuasion and gentleness in the midst of opposing viewpoints.
- Students will be competent in formatting their essays according to MLA and APA
- Students will learn that the process of writing requires working with drafts in order to achieve an effective final product.

Course Requirements:

The course requires a series of essays which begin each as exercises and subsequent drafts, ending in final polished essays. Seven (7) essays will be required during the semester, two of which will be presented orally in class. Readings for these essays will be assigned and discussion in class will be stimulated. The length and subject area of each essay is noted below. An “oral competency” component is also required in which the student, working in small groups, will demonstrate, not only oral skills of presentation, but also skills in application software such as Microsoft Powerpoint and Macromedia Dreamweaver or other web development software. Participation in a class BLOG will also be required and will count as points. 25 short blog entries will be required during the semester. The components will be structured in the following manner:

Essay Assignments

In all seven argumentative papers, the student will include paragraphs and sections that utilize the various rhetorical modes listed below; for example, the descriptive/narrative piece will have sections of description and narration but will be argumentative in nature, and so on for the other remaining essays. All papers will be documented using MLA and APA style; the last essay can be considered a “final paper” with a word count of 1400 words. ¹

- **Essay #1 utilizing Description/Narration** **700 words**
Subject Area: Painting; Sculpture, Architecture, Music, Performing Arts
Essay Type: Argumentative-Description/Narration
Readings: Familiar essays; Essays of description and narration

- **Essay #2 utilizing Definition** **700 words**
Subject Area: Etymology; Lexicon; Words; Personal experiences
Essay Type: Argumentative-Definition
Readings: General academic writings; Essays of definition

- **Essay #3 utilizing Process Analysis** **700 words**
Subject Area: Natural/Human Processes; History & Events
Essay Type: Argumentative-Process
Readings: Magazine articles; Essays of process analysis

- **Essay #4 utilizing Exemplification & Illustration** **700 words**
Subject Area: Folktales; Anthropology; Sociology; Psychology
Essay Type: Argumentative-Exemplification
Readings: Essays of exemplification and illustration

- **Essay #5 utilizing Classification & Division** **700 words**
Subject Area: Natural and Physical Sciences
Essay Type: Argumentative-Classification
Readings: Science writings; Essays of classification & Division

- **Essay #6 utilizing Comparison & Contrast** **700 words**
Subject Area: Medical and Allied Health Fields
Essay Type: Argumentative-Comparison/Contrast
Readings: Scholarly articles; Essays of comparison and contrast

- **Essay #7 utilizing Cause and Effect** **1400 words**
Subject Area: Business and Economics; Politics; International Relations
Essay Type: Argumentative-Cause and Effect
Readings: Scholarly articles; Essays of cause & effect

Oral Competency and Information Technology

- Panel Discussions (groups of three students)
- Powerpoint presentations (groups “ “ ”); Web-Site Design (groups of “ “ ”)
- Class Web-Log or Blog (individual contributions) ²

¹ See schedule for essay submission dates

² The Blog or Weblog writing will be required of all students. It will serve as a collaborative “journal”; see “Grading” under “Evaluation.” 25 blog entries will be required during the semester.

Evaluation

Essays will be evaluated according to the following six criteria, all essential and interconnected. Mechanical aspects such as paper length and format will also serve as requirements including the application of MLA rules and procedures.

Purpose: Specific purpose and focus; audience need.

Content: Mature and detailed approach to the topic; development of strong arguments; appropriateness of material; knowledgeable treatment of subject details and points

Organization: Thesis statement; appropriate body paragraphs with supporting arguments; efficient style; logical interconnections between introductory and body paragraphs, and conclusion.

Construction: Appropriate mechanical aspects of paragraph construction; length of paragraphs; transitional devices; parallelisms and other structures.

Language Use: Appropriateness of language and diction; lexicon; correct use of denotation and connotation; logical syntax order; signal phrases for all citations.

Grammar and Mechanics: Various proofreadings and revisions; spelling and typographical errors; other grammatical aspects.

Grades: Seven Essays (800 pts.) + Blog Contributions (60 pts) + Peer Reviews (40 pts) = 900 pts.

Grading Scale: 90-100 (A); 86-89 (B+); 80-85 (B); 76-79 (C+); 70-75 (C); 60-69 (D); below 60 (E/F)

Class Policies

Papers will be due on the day assigned. Points will be subtracted from the grade for late papers.

- All formal essays must be done in MLA format.
- Each student will be responsible for information discussed in the classes.
- Attendance is mandatory; after five (5) absences a student's final grade will be lowered.
- Class participation is required. (If you have problems with this, please see me.)
- Plagiarism will not be tolerated and may lead up to a class dismissal.
- Decorum and respect as college students will be expected.

Required Texts

- *Everything's an Argument*. Eds. Andrea A. Lunsford and John J. Ruskiewicz. New York: Bedford, St. Martins, 2004(5).
- *The Brief Penguin Handbook*. 2008.
- Access to *Newsbank* that includes the *New York Times*
- Access to application software, such as Powerpoint, Dreamweaver, and Blog SW

Policy Statements: Attendance

Attendance is required. The policy of the University Writing Program is that if you miss more than six periods during the term, you will fail the entire course. The UWP exempts from this policy only those absences involving university-sponsored events, such as athletics and band, and religious holidays.

Because much of our work depends upon group discussion of the texts and in-class writing activities, you should plan to attend every class session. However, you may miss up to three classes without penalty EXCEPT that you will lose credit for whatever in-class work you miss. Every absence over the allowed three will reduce your overall grade by 50 points ($\frac{1}{2}$ of a letter grade).

Assigned Work Deadlines

You must submit assigned work on the specified due date even if you are absent and even if you are taking one of your allowed absences. Work submitted late, if I choose to accept it, will receive a significant grade deduction.

Special Dispensations

If you have a learning disability, hardship, or other special dispensation approved by the Office of Student Affairs, please meet with me to discuss your requirements as early in the term as possible.

Tardiness

You should come to class on time. If you do arrive late, please come in as quietly as possible and begin work quickly. (After class, *you* must make sure that I change my attendance record to reflect that you attended after all.) If you are more than 15 minutes late, it will count as an absence for the entire class session. In such a case, however, you may enter the class and receive credit for in-class work that you complete during the remaining class time.

Policy Statements: Plagiarism

Plagiarism is a serious violation of the [Student Honor Code](#) (PLEASE READ). You commit plagiarism when you present the ideas or words of someone else as your own. Remember, *you are responsible* for understanding the University's definitions of plagiarism and academic dishonesty, which include the following:

- Submitting all or part of someone else's work as if it is your own.
- "Borrowing," without crediting the source, any of the following:
 - Any part of song lyrics, poetry, or movie scripts
 - Any part of another person's essay, speech, or ideas
 - Any part of an article in a magazine, journal, newspaper
 - Any part of a book, encyclopedia, CD-ROM, online WWW page, etc.
 - Any idea from another person or writer, even if you express that idea in your own words.
- "Borrowing" verbatim text without enclosing in quotation marks & citing the source.
- Making "duplicate submissions" of assignments - that is, submitting work in one class that you also submit in another class

- “Collaborating” or receiving substantive help in writing your assignment unless such collaboration is part of the given assignment. (However, you may receive general advice from tutors, writing lab instructors, or OWL staff.)
- Failing to cite sources, or citing them improperly.

Important Tip: You should never copy and paste something from the Internet without providing the exact location from which it came. Read the full Student Honor Code at <http://www.dso.ufl.edu/judicial/procedures/studenthonorcode.php>

Plagiarism is a serious violation in any academic setting. You commit plagiarism when you present the ideas or words of someone else as your own. If a student "plagiarizes" all or any part of any assignment, I will award him or her a failing grade on the assignment. Additionally, University policy suggests that, as a *MINIMUM*, instructors should impose a course grade penalty and report *any* incident of academic dishonesty to the Office of the Dean of Students. You should know that your work might be tested for its “originality” against a wide variety of databases by anti-plagiarism guardian sites to which the University subscribes, and negative reports from such sites constitute PROOF of plagiarism. Other forms of academic dishonesty will also result in a failing grade on the assignment as a minimum penalty.

University of Florida Student Honor Code

Prohibited Collaboration or Consultation. A student shall not without express authorization collaborate or consult with another person in an academic activity. Prohibited collaboration or consultation shall include:

- Collaborating when not authorized to do so on an examination, take-home test, writing project, assignment, or course required work.
- Collaborating or consulting in any other academic or co-curricular activity after receiving written notice that such conduct is prohibited.
- It is the responsibility of the student to seek clarification whether or not collaboration or consultation with another person is authorized prior to engaging in any act of collaboration or consultation. If a faculty member has authorized a student to collaborate or consult with another person in limited circumstances, the student shall not exceed that authority. If the student wishes to collaborate or consult with another person in circumstances to which the authority does not plainly extend, the student shall first ascertain with the faculty member whether the collaboration or consultation is authorized.

Prohibited Use of Materials or Resources. A student shall not use unauthorized materials or resources in an academic activity. Unauthorized materials or resources shall include:

- Any paper or project authored by the student and presented by the student for the satisfaction of any academic requirement if the student has previously submitted substantially the same paper or project to satisfy an academic requirement and did not receive express authorization to submit the paper or project.
- Any materials or resources prepared by another student and used without the student's express consent.

c. Any materials or resources which the faculty member has notified the student in writing are prohibited.

d. If a faculty member has authorized a student to use specified materials or resources, the student shall not exceed that authority. If the student wishes to use any material or resource to which the authority does not plainly extend, the student shall first ascertain whether the use is authorized.

Plagiarism. A student shall not represent as the student's own work all or any portion of the work of another. Plagiarism includes (but is not limited to):

a. Quoting oral or written materials, whether published or unpublished, without proper attribution.

b. Submitting a document or assignment which in whole or in part is identical or substantially identical to a document or assignment not authored by the student.

Submission of Paper or Academic Work Purchased or Obtained from an Outside Source.

A student shall not submit as his or her own work a paper or other academic work that was purchased or otherwise obtained from an outside source. An outside source includes (but is not limited to) a commercial vendor of research papers, a file of research papers or tests maintained by a student organization or other body or person, or any other source of papers or of academic work that was authored or prepared by a person other than the student who submits it. 13.

Conspiracy to Commit Academic Dishonesty. A student shall not conspire with any other person to commit an act that violates the Honor Code. (4) Jurisdiction for Student Honor Code Violations (a) Students charged with violations of the Student Honor Code shall have their cases heard by the appropriate person or body designated in 6C1-4.013. Unless otherwise noted, students may seek resolution through the Faculty Determination Process.

(<http://www.dso.ufl.edu/judicial/procedures/studenthonorcode.php>)

UF CLASSES – ENC 1101 – Weekly Schedule, Fall 2008 ³

- Essays and research Paper
- Oral presentations w/ information technology
- Class Readings for BLOG: EAA, Chapters 21-28)
- Bibliographic research using Academic Search Premier for ALL papers

Week 1	EAA (Ch. 1); BPH (Ch. 1-4)
Week 2	EAA (cont. of Ch. 1); BPH (cont. of Ch. 1-4) ~ <u>Description/Narration</u> > 1 st Drafts of essay #1 (see “Essay Assignments”)
Week 3	EAA (Ch. 2); BPH (Ch. 8-9) ~ ----- > Final essay #1 deadline
Week 4	EAA (Ch. 3); BPH (cont. of Ch. 8-9) ~ <u>Definition</u> w/ OED > 1 st Drafts of essay #2 (see “Essay Assignments”)
Week 5	EAA (Ch. 4); BPH (Ch. 10) ~ ----- > Final essay #2 deadline
Week 6	EAA (Ch. 5); BPH (Ch. 16-18) ~ <u>Process Analysis</u> > 1 st Drafts of essay #3 (see “Essay Assignments”)
Week 7	EAA (cont. of Ch. 5); BPH (Ch. 19-20) ~ ----- > Final essay #3 deadline
Week 8	EAA (Ch. 6); BPH (cont. of Ch 19-20) ~ <u>Exemplification/Illustration</u> > 1 st Drafts of essay #4 (“Essay Assignments”)
Week 9	EAA (Ch. 7); BPH (Ch. 21-22) ~ ----- > Final essay #4 deadline
Week 10	EAA (Ch. 8); BPH (Ch. 23, 24) ~ <u>Classification/Division</u> > 1 st Drafts of essay #5 (see “Essay Assignments”)
Week 11	EAA (Ch. 9); BPH (continuation of Ch. 23, 24) ~ ----- > Final essay #5 deadline
Week 12	EAA (Ch. 16); BPH (continuation of Ch. 23, 24) ~ <u>Comparison/Contrast</u> > 1 st Drafts of essay #6 (see “Essay Assignments”)
Week 13	EAA (Ch. 17, 20); The Research Process/Paper; (BPH, Ch. 27-31 until end) ~ ----- > Final essay #6 deadline
Week 14-16	FINAL RESEARCH PAPER (<u>#7 Cause and Effect</u>) ; Student Presentations [floating week]

³ Each week the reading and writing will be covered in the following sequence: a) EAA critical readings for the week; b) Model essays for each rhetorical mode; c) Two EAA weekly articles listed above for weblog entries; and d) the required written essays.